

National Assessment Governing Board

Nominations Committee (Closed Session)

Report of May 16, 2015

Nominations Committee Members: Tonya Miles (Chair), Shannon Garrison, Andrew Ho, Joseph O’Keefe, Susan Pimentel, Fielding Rolston, Cary Sneider

Governing Board Staff: Mary Crovo, Deputy Executive Director

Other Attendees: William Bushaw, incoming NAGB Executive Director

In accordance with the provisions of exemptions 2 and 6 of Section 552b (c) of Title 5 U.S.C., the National Assessment Governing Board’s Nominations Committee met in closed session on May 16, 2015 from 7:30 a.m. to 8:15 a.m.

Nominations Committee Chair, Tonya Miles, called the meeting to order and reviewed the agenda. Ms. Miles thanked the Committee for their excellent work reviewing resumes for the 2015 nominations cycle, and noted the quality staff work as well. Ms. Miles then asked outgoing Nominations Committee member, Susan Pimentel, to reflect on her tenure on the Committee and the nominations process.

Ms. Miles asked the Board staff to review the 2015 nominations status. Deputy Executive Director, Mary Crovo, reported that letters and resumes of all finalists for the eight Board positions have just been finalized and will be delivered to the Secretary’s senior staff in the next week or so. The eight Board openings for terms beginning on October 1, 2015 are: chief state school officer, local school superintendent, testing and measurement expert, 12th grade teacher, state school board member, business representative, and curriculum specialist (two positions). It is anticipated that Secretary Duncan will make a public announcement of reappointed and new Board members in late summer or early fall of 2015.

The Committee then discussed the 2016 nominations timeline. The annual “call for nominations” will be issued in early September 2015, with nominations due in late October 2015. Following review of the timeline, the Nominations Committee reviewed a draft 2016 Nominations Outreach Plan developed by the Board’s communications contractor, Reingold. The plan outlines current, expanded, and new outreach initiatives to seek nominations for Board terms beginning in October 2016. For this cycle, there are five categories for which the Board will be seeking nominations: local school board member, general public representative, non-public school administrator, and state legislator (two positions).

Members discussed the outreach plan and expressed their agreement with the comprehensive approach and the expanded use of social media. The Nominations Committee reaffirmed that the personal statement should be a mandatory requirement of the nomination submission, as it was in 2015, since this document has proven useful in rating nominees. Members reinforced the idea that the Nominations outreach, because it is so extensive, serves to increase awareness of the Board, its mission, and its important policy initiatives.

I certify the accuracy of these minutes.

A handwritten signature in black ink that reads "Tonya Miles". The signature is written in a cursive style with a long horizontal stroke extending to the left.

Tonya Miles, Chair

May 20, 2015
Date