

National Assessment Governing Board

Nominations Committee (Closed Session)

Report of May 18, 2013

Attendees: Tonya Miles (Chair), Alan Friedman, Shannon Garrison, Hector Ibarra, Susan Pimentel, Fielding Rolston, Cary Sneider; Board Staff – Mary Crovo.

In accordance with the provisions of exemptions 2 and 6 of Section 552b (c) of Title 5 U.S.C., the National Assessment Governing Board's Nominations Committee met in closed session on May 18, 2013 from 7:30 a.m. to 8:15 a.m.

Nominations Committee Chair, Tonya Miles, called the meeting to order and reviewed the agenda.

Deputy Executive Director, Mary Crovo, reported that letters and resumes of finalists for five Board positions for terms beginning in October 2013 were delivered to the Secretary's senior staff in April, following Board action at the March 2013 meeting. The Board received high praise from the Secretary's senior staff for the thoroughness of the nominations process. It is anticipated that Secretary Duncan will make a public announcement of new Board members in late summer or early fall of 2013. The Committee also received an update on the status of the two governor vacancies on the Board. Members discussed the caliber of the 2013 finalists, and the improvements to the nominations process this past year, particularly the website and social media outreach.

Ms. Miles then turned the discussion to the 2014 nominations cycle. There are six Board openings for terms beginning on October 1, 2014:

1. General Public Representative
2. Fourth-Grade Teacher
3. Eighth-Grade Teacher
4. Secondary School Principal
5. Business/Industry Representative
6. Chief State School Officer

The Committee discussed outreach strategies to seek nominations for terms beginning in October 2014. The process will begin in mid-August 2013. One new outreach strategy will focus on gathering audio recordings of Board member testimonials. This should result in more nominations and also should increase the level of knowledge about the Board and NAEP across a wider audience. Staff will contact all Board members with information on gathering audio recordings using smart phone or tablet technology. Nominations Committee members will have an opportunity to review a draft nominations "splash page" for the Governing Board website during the summer of 2013.

I certify the accuracy of these minutes.

A handwritten signature in black ink that reads "Tonya Miles". The signature is written in a cursive style with a long horizontal stroke at the beginning.

May 24, 2013

Tonya Miles, Chair

Date